Boswell Public Library Board Meeting
October 20, 2026 - MINUTES
5:30 pm

Present: George Doeden, Deb Orr, Bethany Abbott, Anne Harman, Barb Simeon, Marie Brown
Absent: Teresa Clawson

1. Call to Order
2. Public Forum. No one came.
3. Approval of Minutes. **Motion: Deb, Second, Bethany, Approved.**
4. Approval of Vouchers & Treasurer's Report
    a. Check came today from JPMorgan for $3,500. Possible donation from Margaret Metzinger. Add to Gifts Designated Fund.
    b. Motion: Anne, Second, Deb, Approved.
5. Director's Report
    a. Statistics for September
        i. Door count is up from 2025, 162 vs 227.
    b. Marie attend Trustee Training at ILF Conference, library pay difference in mileage from ILF reimbursement? ILF is paying .49, BPL pays .76, difference in mileage .27. Ninety five miles one way, round trip 190 miles, times .27 = $51.30
        i. Motion: Bethany, Second, Barb, Approved.
    c. Professional Meetings: Hoosier Library Collaborative, Chamber of Commerce Lunch, Community Leaders, Chamber of Commerce Board Meeting, Evergreen Indiana Regional User Group, Town Hall Street Use Policy, IMLS Library Convening
    d. Training: Aspen (How to use)
    e. President sign off on Marie's Work Hours
6. Unfinished Business
    a. Secretary replacement. Anne will take over.
    b. Adoption of Additional Appropriation Gifts Designated for Meeting Room Refurbishment, $9,000.00. Form signed by all present.
    c. Change 200 "Gifts Designated" to "Unrestricted Gifts". **Motion: Bethany, Second, Anne, Approved.**
    d. Update Paid Time Off policy, 42 hours from 34 hours at 9 months of service. Second reading. **Motion: Deb, Second, Anne, Approved.**
    e. Elevator repairs. Brent Roman has still not given Marie the estimate. Ed James, Kone technician, is still checking on repairing the CPU/Slider to see if that's an option.
    f. Meeting Room refurbishment done.
7. New Business
    a. Repair roof over main entrance, estimate from Smart Roofing, $4800
        i. If too far out date wise, look at Roof Masters in West Lebanon, IN
        ii. Use Repairs/Maint Fund first, then Rainy Day Fund for remainder.
        iii. Motion: Bethany, Second, Barb, Approved.

b. Vicki Goodwine replacement.
c. Vice President replacement. Deb will do it.
d. Review Bylaws
    i. Updates needed:
        1. p 5 Meetings, Section 1, 5:30 pm as the official time for the board to meet, not 6:30 pm
        2. p 5 Meetings, Section 2, "meet annually in January", not "annual".
        3. Next meeting to look at corrections.
e. Move Christmas Decorations upstairs, need volunteers

8. Review: Professional Development, Meal Reimbursement, p 11
9. Adjournment. **Motion: Anne, Second, Deb, Approved.**

Next meeting: Tuesday, November 17th, 5:30 pm

Minutes taken by Marie Brown.