

Boswell Public Library Board Meeting

July 21, 2026 - MINUTES

5:45 pm

Attendees: Terry Clawson, Vicki Goodwine, Deb Shepperd, George Doeden, Anne Harmon, Deb Orr, Marie Brown

Absent: Bethany Abbott

1. Call to Order
2. Public Forum. No one came.
3. Approval of Minutes. **Motion, Anne, Second, Vicki, Approved.**
4. Approval of Vouchers & Treasurer's Report
 - a. George brought up spending the program gift fund down to zero.
 - b. Motion, Terry, Second, Anne, Approved.**
5. Director's Report
 - a. Statistics for June
 - i. Door count up from 2025, 281 vs 2026, 304.
 - ii. Hoopla & Libby usage continues to grow.
 - iii. 10 programs during Summer Reading. Best attended was the Build a Bison Buddy with 54 attendees.
 - b. Professional Meetings: Chamber of Commerce, Community Leaders, Benjamin Swift DLGF representative.
 - c. Trainings: Reaching out to residents who are not (yet) library users, Five game changing marketing moves for small and rural libraries.
 - d. President sign off on Marie's Work Hours
6. Unfinished Business
 - a. Additional Appropriation Resolution, spend Gifts Designated Funds, update meeting room, board signatures.
 - i. George asked why we had to do an additional appropriation to spend gift funds. Marie said that it was due to new laws that just came into effect, 7/1/26.
 - b. Bad debt forgiveness, policy update, add "at the Director's discretion"
 - i. 2nd reading, Motion, Deb O., Second, Terry, Approved.**
 - c. Deb Shepperd replacement.
7. New Business
8. Review: Recruitment and Dismissal, Voluntary Resignation, Grievance Policy, p 9
 - a. Update Dismissal policy to "not receive payment for accumulated paid time off" instead of "not receive payment for accumulated sick leave, vacation leave, personal leave, or holiday leave credit".
 - i. 1st reading, Motion, Vicki, Second, Deb O., Approved.**
9. Adjournment. Motion: **Deb S., Second, Terry, Vicki, Approved.**

Next meeting: Tuesday, August 18th, 5:30 pm

Minutes taken by Marie Brown

