

Boswell Public Library Board Meeting

June 25, 2026 - MINUTES

5 pm

Attendees: Teresa Clawson, Vicki Goodwine, Deb Shepperd, Bethany Abbott, Anne Harmon, Deb Orr, Marie Brown

Absent: George Doeden

1. Call to Order. Vicki called the meeting to order.
2. Public Forum. No one came.
3. Approval of Minutes. **Motion, Deb O., Seconded, Anne, Approved.**
4. Approval of Vouchers & Treasurer's Report
 - a. June Settlement from the County, General Fund, \$73,886.81, License Excise Tax, \$2,202.06. Total, \$76,088.87.
 - b. Additional Appropriation from the Gifts Designated fund, \$19,000. The board will be signing the resolution at the July meeting.
 - c. **Motion, Deb O., Seconded, Teresa, Approved.**
5. Director's Report
 - a. Statistics for May
 - i. Computer usage is up, 14, 2025, vs, 23, 2026.
 - ii. Door count is up as well, 200, 2025, vs 225, 2026.
 - iii. Thyme with Mom, planting program hosted by the Boswell Rotary, had 44 attendees.
 - b. Kone will be adjusting our maintenance contract to +15.47%. Last year we paid \$2,653.20. This year potentially \$3,063.65.
 - c. Elevator is not working due to the power outage. Marie has called Kone to schedule a technician. She has also contacted Hoosier Associates. They want to know what caused the elevator to not work.
 - d. Indiana State Board of Accounts sent out a Statement of Engagement Cost, \$1,115.50, to be audited.
 - e. Professional Meetings: Benton County Chamber of Commerce Annual Dinner, Rural Assembly Everywhere Organization Meeting, DLGF Tina Market Budget 2.0
 - f. Trainings: American Conversation Project (ACP) Facilitator Training, ACP Training, Department of Local Government Finance Legislative Update, Transition Ready Webinar
 - g. Vice President sign off on Marie's Work Hours
6. Unfinished Business
 - a. Refurbish meeting room, quotes
 - i. Rick Deno measured the meeting room for the cabinets, \$11,695.55
 - ii. Stan Haley issued a new proposal for labor costs, \$2,206.00 due now, \$4,412.00 due upon completion.
 - b. Marie received the signed certified mail from Mulhaupt 6/15.
 - c. Koorsen will be installing the new fire alarm system 7/20.

- d. Gutters are already installed.
 - e. Deb Shepperd replacement.
 - f. Director Evaluation Form updates, add in updates and see how it feels next evaluation.
7. New Business
- a. Set budget for TV, sound system, mounting for TV
 - i. TV, approximately \$1,000
 - ii. Sound System, \$300
 - iii. TV Wall Mount, \$200
 - iv. **Motion to spend up to \$1500 on the TV, sound system and mounting, Bethany, Seconded, Deb O., Deb S., Approved.**
 - b. Budget needs to be set in July, meeting with George and Bethany. Marie will schedule the week of July 13th.
 - c. Bad debt forgiveness
 - i. Forgive \$225.50
 - ii. **Motion, Bethany, Seconded, Anne, Approved.**
8. Review: Definition of employee status, pay scales p 9
9. Adjournment. **Motion, Anne, Seconded, Bethany, Approved.**

Next meeting: Tuesday, July 21st, 5:30 pm (Executive Session, 5:30 – 5:45 pm, regular session 5:45 pm start time)

Minutes taken by Marie Brown.