

Boswell Public Library Board Meeting

February 17, 2026 - MINUTES

5:30 pm

Attendees: George Doeden, Teresa Clawson, Vicki Goodwine, Deb Orr, Deb Shepperd, Bethany Abbott, Anne Harmon, Marie Brown

Absent:

1. Call to Order
2. Public Forum. No one came.
3. Approval of Minutes. **Motion: Deb O., Second, Teresa. Approved.**
4. Approval of Vouchers & Treasurer's Report. **Motion: Vicki, Second, Anne. Approved.**
5. Director's Report
 - a. Statistics for January
 - i. Comics Plus has 1 user, with 7 items checked out.
 - ii. Door count is lower than a year ago, 305, 2025 vs 166, 2026. Could be due to the cold weather.
 - iii. Circulation of physical items is also lower than a year ago, 648, 2025 vs 410, 2026.
 - b. Public Library Trustee Training offered by Indiana Library Federation, Marie has a QR code to a survey for board members to fill out.
 - c. Training: Wild Wisconsin Winter Web Conference, Big Year, Big Ideas Hoopla Webinar, In My Community (Whatsup247 Workshop), Colorado Libraries Conference, Erate Category 2 – Use it or lose it Webinar
 - d. Professional Meetings: Chamber of Commerce, ILF Advocacy Zoom, Summer Reading Meeting, Indiana Public Library Association Meeting
 - e. President sign off on Marie's Work Hours
6. Unfinished Business
 - a. Cyber Policy
 - i. Marie researched how common data breaches are, most of the statistics came from someone trying to sell me something, Purdue Global, college courses, Insurance, or software to stop or discover attacks. The Board consensus is that this coverage isn't needed at this time.
 - b. Mulhaupts Security System needs at least 30 days' notice to cancel contract.
 - i. When do we want to send our letter out? June 1 was suggested, due to concerns about the notice reaching Mulhaupts before their cancellation deadline.
 - c. Koorsen Fire & Security.
 - i. Contract length is 3 years. Inspection will occur each year. Coverage would begin July 1, 2026.
 - ii. Trip charges are included in the inspection charges. If there are additional trips, there will be trip charges.
 - iii. \$800 for installation. \$600 annually for monitoring. \$470 annually for alarm testing.
 - iv. Koorsen will test the alarms when they do the installation.

- d. Patron Policy, update language, 1st reading. Change suggested: Replace the words “library card” with “Evergreen Indiana Library Card”. Will revisit next month.
7. New Business
- a. Carnegie Donation, \$10,000 deposited 2/2/26.
 - i. Refurbish meeting room? In our long-range plan, we noted that we wanted to replace the carpet in the meeting room in 2025.
 - ii. In our long-range plan for 2026, we noted that we wanted to insulate the walls in the meeting room and refurbish them at that time. Plus add a theater system with a larger TV. Marie suggested adding cabinets along the west wall where the TV is currently. Marie will get quotes.
 - iii. Also in the long-range plan for 2026 is to add Wi-Fi access points outside the building. There was some discussion on the need for this, and the fear of the new equipment being stolen. Further discussion is needed.
 - b. Order new public access computers, 3, due to Windows 11 update, and replace back-up computer drive, 1, due to the ioSafe aging out. Motion was made to approve up to \$400 per computer for three public computers (\$1200 total) and \$700 maximum for the staff backup computer drive disk station and two hard drives. Maximum total for all, \$1900. **Motion: Bethany, Second, Anne. Approved.**
 - c. If we have time, discuss removing one of the shelving units near the circulation desk. Shelves upstairs currently used for magazines are no longer needed for magazines. Could they be removed? Repurposed? George will look at them before the next meeting, and it will be further discussed at that time.
8. Review: Behavior in the Library, p 7
9. Adjournment. **Motion: Anne, Second, Deb S. Approved.**

Next meeting: Tuesday, March 17, 5:30 pm