

Boswell Public Library Board Meeting

January 20, 2026 - MINUTES

5:30 pm

Attendees: George Doeden, Teresa Clawson, Vicki Goodwine, Deb Orr, Deb Shepperd, Bethany Abbott, Marie Brown

Absent: Anne Harmon

1. Call to Order
2. Public Forum. No one came.
3. Approval of Minutes. **Motion: Deb O., Second, Vicki. Approved.**
4. Approval of Vouchers & Treasurer's Report. **Motion: Deb O., Second, Teresa. Approved.**
 - a. Transfers to balance appropriations. **Motion: Deb S., Second, Deb O. Approved.**
 - i. Salary Clerk to Salary Assistant Director \$.04
 - ii. Official Records to Operating Supplies \$23.93
 - iii. Insurance to Official Bonds \$3.00
 - iv. Repairs & Maintenance Building to Repair & Maintenance Equipment \$340.31
 - b. AVC rates going up by 3% for 2026.
 - c. Salary Resolution 2026
5. Director's Report
 - a. Statistics for December
 - i. Hoopla & Libby continue to double item checkouts.
 - ii. Wi-Fi usage is also up from a year ago.
 - iii. Circulation of physical items went up from a year ago, 431 vs 483.
 - b. Offer "A Matter of Balance" class in Boswell? Through Purdue Extension. Marie will get more information.
 - c. Training: ARSL Programming Ideas for Older Adults, Find Your Autobooks Fit
 - d. Professional Meetings: Benton County Chamber of Commerce, Community Leaders, Clarivate (Ancestry database), ILF Advocacy Meeting
 - e. President sign off on Marie's Work Hours
6. Unfinished Business
 - a. Cyber Policy
 - i. Selective Insurance, the insurance that Garrett Public Library has their Cyber Policy through, will not give us a quote for only the Cyber Policy, we have to have them quote all of our insurance.
 - b. Mulhaupts Security System monitoring, \$315 for coverage through 7/31/26. **Motion to end contract: Deb O., Second, Teresa. Approved.**
 - c. Koorsen Fire & Security monitoring, \$600/year, plus \$800 for installation, start 7/1/26. Marie will ask: Length of contract? Annual inspection costs? Trip charge? **Motion to replace Mulhaupts with Koorsen Fire & Security: Deb S., Second, Vicki. Approved.**
 - d. Build a Reading Buddy in place of Stuffed Animal Village, February 2 at 5:30 pm.

- e. Late Notices & Lost or Damaged Material policies, 2nd reading. **Motion: Deb O., Second, Teresa. Approved.**
- 7. New Business
- 8. Review: Patron Policy, p 6. Some small changes were suggested, will revisit next month.
- 9. Adjournment. **Motion: Vicki, Second, Deb. O. Approved.**

Next meeting: Tuesday, February 17, 5:30 pm