

Boswell Public Library Board Meeting

November 18, 2025 - MINUTES

5:30 pm

Attendees: George Doeden, Teresa Clawson, Vicki Goodwine, Deb Orr, Deb Shepperd, Bethany Abbott, Marie Brown

Absent: Anne Harmon

1. Call to Order
2. Public Forum. No one came.
3. Approval of Minutes. **Motion to accept: Vicki, Second, Deb O. Approved.**
4. Approval of Vouchers & Treasurer's Report. **Motion: Bethany, Second, Teresa. Approved.**
 - a. Marie did not submit the budget for 2026 on the Gateway, the online portal to be used for library financials. The library will have to use the budget amount from 2025, \$184,049 instead of \$191,409, the budget that the board signed off on in the 9/16/25 meeting.
 - b. Marie checked the Funds Report for 2026, which shows our levy to be \$124,384. Our levy for 2025 was \$124,399. A difference of \$15.
 - c. Plan to work on budget at the next meeting and approve it then as well.
 - d. Marie gave everyone the budget that we worked on in August. The difference between the 2025 and 2026 budget is \$7,360.
5. Director's Report
 - a. Statistics for October
 - i. Comics Plus has had no uses so far. Marie is working on ways to advertise this new service.
 - ii. Libby and Hoopla, usage has increased from 1 year ago. Items checked out has almost doubled.
 - iii. Trick or Treat Craft, decorating canvas bags for trick or treating. Elizabeth reported that all the bags were used (24 bags) and some canvases were painted.
 - iv. DVD circulation is about the same as last year.
 - b. Stuffed Animal Village, ages 3 – 8 program, tentative date Monday February 9 at 5:30 pm. Need volunteers to be able to do this. It was suggested that the children make the animals at the library, and then move with their animal through various stations such as tea party, bakery, post office, clothes store, library, doctor's office, etc.
 - c. Library Trustees can sign up for Indiana Library Federation (ILF) membership for free because the library is an institutional member of ILF.
 - d. Purdue University Working Spouse Premium Waiver Form signed by President
 - e. Training: Evergreen Indiana 3.15 New Features, Afterschool Ideas that Cost Next to Nothing
 - f. Professional Meetings: Onboarding Local Government Cybersecurity Assessment, Chamber Breakfast Corner Cupboard

- g. President sign off on Marie's Work Hours
- 6. Unfinished Business
 - a. Menards Acrylic or Polycarbonate Sheet for Library coloring table
 - i. Anne emailed that the acrylic plastic table covering is heavier and is what she would pick. She will pick it up next time she is in the area.
 - b. Cyber Policy. Marie will get feedback from other libraries, possibly at the Director's Meeting. We will revisit next month.
- 7. New Business
 - a. Christmas Open House Sunday November 23, 3:30 – 5 pm.
 - b. Hoopla, invoice for \$1500. Money comes from non-print materials fund. Discussed ways to raise awareness of Comics Plus/Manga. **Motion to approve: Bethany, Second, Vicki. Approved.**
- 8. Review: Evergreen Open Source, Loan Periods & Item Check Out, p 5
- 9. Adjournment. **Motion: Vicki, Second, Deb O. Approved.**

Next meeting: Tuesday, December 16, 5:30 pm