

# Boswell Public Library Board Meeting

## September 16, 2025 - MINUTES

### 5:30 pm

Attendees: George Doeden, Teresa Clawson, Vicki Goodwine, Deb Orr, Anne Harmon, Deb Shepperd, Marie Brown  
 Absent: Bethany Abbott

1. Call to Order
2. Blake Schoen, Hoosier Associates. Blake will get quotes for Cyber policy and Umbrella policy and send them to Marie.
3. Public Forum. No one came.
4. Approval of Minutes, Executive Session & Regular Meeting. **Motion: Deb O., Second, Teresa. Approved.**
5. Approval of Vouchers & Treasurer's Report. Two corrections needed. Gifts Designated and Gifts Memorial need to be placed in correct fund. IRS, did we pay an extra time in July? Marie will check.
6. Director's Report
  - a. Statistics for August
    - i. Hoopla & Libby continue to increase year to year.
    - ii. Physical item circulation is down from a year ago: 522, 2024 vs 475, 2025.
  - b. From the Indiana Bookkeepers Meeting in Anderson
    - i. How a library budget is covered with tax dollars:
      1. The 4% MLGQ is how much more money we will receive in property taxes. The other taxes do not go up by this amount. That might explain why our money coming in doesn't match the budget.
      2. So, why is our budget approved? Well, that's because we have money in the bank to cover the full budget if we don't receive the full amount from taxes.
    - ii. FIT & CVET, currently are receipted into the operating fund. We can receipt them into another fund if we want to, it just has to be recorded in the board meeting minutes. I don't know why we would want to do this. CVET, 2024, \$1194. FIT, 2024, \$309.
  - c. Thanks to the library board for attending the library birthday party: George, Vicki, Bethany, Deb S, and Anne. Thanks for buying the paper plates, forks, capri suns and sunny ds: Teresa
  - d. Teresa suggested that we check our own flower beds for bulbs that need to be thinned and plant them at the library. Fall is a good time for that.
    - a. President sign off on Marie's Work Hours
7. Unfinished Business
  - a. Services of the Library, policy update, 1<sup>st</sup> reading. **Motion: Deb S, Second, Teresa. Approved.**
  - b. Budget Adoption Meeting, sign form 4

## 8. New Business

- a. Overdrive Comics Collection \$1,500/year
    - i. 5,605 comics in the All Access Comics collection. Expensive, collection small.
  - b. Comics Plus, \$875/year **Motion: Vicki, Second, Anne. Approved**
    - i. Met with rep on 9/3. Has manga.
    - ii. Comics Plus, Current Title Counts by Collection (7/24/25)
      - 1. Full Collection: 24,672
      - 2. Children's Public Library: 4,709
      - 3. Teen Public Library: 15,421
  - c. Tree to replace tree that was removed in library front yard. The Cowboy Corner has maple trees for \$80 to \$85. Noah can dig hole and pick up the tree. **Motion: Deb O., Second, Vicki. Approved.**
    - i. Bennett's Nursery has wind resistant trees:
      - 1. Emerald Sunshine Elm, 12' tall tree, \$260 (35' tall x 25' wide)
      - 2. Canada Choke Cherry, 9' tall tree, \$230 (25' tall x 25' wide)
      - 3. Hackberry, 6' tall tree, \$180 (25' tall x 20' wide)
      - 4. Regal Sycamore Maple, 7' tall tree, \$180 (40' tall x 30' wide)
      - 5. Bennett's contracts with Hedges Lawncare to plant the tree, but I have not been able to get in contact with them.
      - 6. Money to pay for new tree and installation: GIFTS MEMORIAL.
  - d. Bad Debt, purge patron records. Usually run in June. Ran it in August. No one to purge this year.
  - e. Plexiglass to cover table upstairs to use as a coloring station. 8' x 3'. \$400 for the plexiglass from Lafayette Glass. \$160 to deliver it. Money to pay for this: GIFTS MEMORIAL. Alternate ideas were discussed. Menards, Hobby Lobby. Plexiglass or white board material.
9. Review: Public Access Computers, p 4
10. Adjournment. **Motion: Deb O., Second, Vicki. Approved.**

Next meeting: Thursday, October 23, 5:30 pm