

Boswell Public Library Board Meeting

August 19, 2025 - MINUTES

5:45 pm

Attendees: Bethany Abbott, George Doeden, Terry Clawson, Vicki Goodwine, Deb Orr, Anne Harmon, Marie Brown

Absent: Deb Shepperd

1. Call to Order
2. Public Forum. No one came.
3. Approval of Minutes. **Motion: Terry, Second, Vicki, Approved.**
4. Approval of Vouchers & Treasurer's Report
 - a. **Motion, Bethany, Second, Terry, Approved.**
5. Director's Report
 - a. Statistics for July
 - i. Hoopla & Libby continue to increase usage year to year.
 - ii. WiFi usage is also increasing, 689, 2024 vs 3664, 2025.
 - b. The library is in compliance with public library standards.
 - c. Digipalooza: Suggestions to drive traffic into the library:
 - i. Film Club with Public Performance Rights movies on Kanopy
 - ii. Add a Little Free Library at the library
 - iii. Add "Decodables" on Libby, beginner books for new readers that are easy to read, additional cost for this collection. One of the libraries that I talked to about this said that it didn't see much use at their library.
 - iv. Turn on "Lucky Day" collection, the patron only has 7 days to read the item, used to reduce holds list.
 - v. To reduce cost for Kanopy, since our usage is so low, Emily Burns, our representative, suggested that we go to a pay per circ model. We could take the money that we will pay for 2026 and use it this way until it's gone and then add more. Similar to Hoopla.
 - vi. Libby will be rolling out a new feature next week, "Inspire Me". Uses AI to recommend titles that are currently available and the patron might overlook.
 - d. President sign off on Marie's Work Hours
6. Unfinished Business
 - a. Direct Deposit at Farmers & Merchants Bank, meeting 8/20 to set it up and train Marie and Martha, the bookkeeper.
7. New Business
 - a. Budget, Public Meeting 8/19, Adoption Meeting 9/16
 - i. Insurance going up, 8% added to budget.
 - ii. Appraised value for library from county.
 - iii. NIPSCO going up, added to budget.
 - iv. Accept Budget. **Motion: Vicki, Second, Deb, Approved.**
 - b. Terry Clawson and Anne Harmon, sign Certificate of Appointment
8. Review: Services of the Library, p 3

- a. Add Laminater
 - b. Notary Public by appointment
 - c. Update “Copier” to Printer/Copier, update language to include printing
 - d. Add Scanning
9. Adjournment. **Motion: Vicki, Second, Deb, Approved.**

Next meeting: Tuesday, September 16th, 5:30 pm

Minutes taken by Marie Brown.