

Boswell Public Library Board Meeting

June 18, 2025 - MINUTES

5:30 pm

Present: Bethany Abbott, Deb Shepperd, Vicki Goodwine, George Doeden, Teresa Clawson, Marie Brown

Absent: Deb Orr

1. Call to Order
2. Public Forum, no one came.
3. Approval of Minutes. **Motion: Vicki, Second, Teresa. Approved.**
4. Approval of Vouchers & Treasurer's Report, April & May. **Motion: Bethany, Second, Deb S. Approved**
 - a. April Financials, CDs matured and transferred to Trust Indiana are shown on the Financial Reports.
5. Director's Report
 - a. Statistics for May
 - i. Hoopla & Libby continue to increase in usage.
 - ii. Item circulation is up, 461, 2024 vs 493, 2025.
 - b. Kone Elevator service contract will go up 13.88% for next year, starting in July. The new price will be \$2,831.79. (2024, \$2,486.64 X 1.1388)
 - c. Training: Public Library Budget Workshop, Resources & Strategies to Protect Older Adults from Fraud & Scams Webinar
 - d. Professional Meetings: Area Directors Meeting, Community Leaders Meeting, IPLA Advocacy Zoom, DLGF Legislative Update
 - e. President sign off on Marie's Work Hours
6. Unfinished Business
 - a. Jamie Barrett replacement
 - i. Anne Harman will attend the meeting 7/1.
 - b. New computers for staff, up to \$1500. **Motion: Bethany, Second, Teresa. Approved.**
 - c. Loan Periods and Item Check Out, update policy, checkout 10 DVDs per household, 2nd reading. **Motion: Bethany, Second, Teresa. Approved.**
 - d. Patron Policy, update policy, library card for 14-year-old and up minors that allows 1 item at a time if not have a sponsor, 2nd reading. **Motion: Deb S., Second, Vicki. Approved**
 - e. Library Birthday Party, Tuesday 9/2 at 5:30 pm. Stations needing volunteers: cake & punch, reading buddies, reading journal, birthday crowns, new library card.
7. New Business
 - a. Tree in library yard, downed by storm damage 6/18/25, Mike's Lawncare will clean up just the stuff on the ground for \$300. Marie will contact insurance company to question coverage for this event, and will also check with Mike's Lawncare to find cost of tree removal.
 - b. Update Resolution Authorizing Electronic Funds Transfer. **Motion: Bethany, Second, Vicki. Approved.**

- c. Resolution to Invest Reserve Funds in Trust Indiana
 - d. Add policy for forms of payment. **Motion: Bethany, Second, Teresa. Approved.**
 - e. Staff training day at Remington Library September 16, close library if needed.
Motion: Bethany, Second, Deb S. Approved.
 - f. Teresa, appointment expires September 30, 2025, still wants to be on the board?
Teresa agreed to remain on board.
- 8. Review: Revision of Library Manual, p 17
 - 9. Adjournment. **Motion: Vicki, Second, Deb. S. Approved.**

Next meeting: Tuesday, July 1st, 5:30 pm