

# **Boswell Public Library Board Meeting**

## **May 20, 2025, Minutes**

### **5:30 pm**

**Present:** Deb Orr, Deb Shepperd, Vicki Goodwine, George Doeden, Teresa Clawson, Marie Brown

**Absent:** Bethany Abbott

1. Call to Order
2. Public Forum, No one came.
3. Approval of Minutes 4/15/25, 5/6/25. **Motion: Vicki, Second, Teresa. Approved.**
4. Approval of Vouchers & Treasurer's Report. George questioned how some accounts were listed. Marie will check on this, and it will be revisited at the next meeting.
5. Director's Report
  - a. Feedback from Director Evaluation on May 6
  - b. Statistics for April
    - i. Door count is about the same as a year ago, 241, 2024 vs 238, 2025.
    - ii. 10 programs sponsored by outside people
    - iii. Circulation is about the same as last year, 544, 2024 vs 507, 2025.
  - c. Director attend Indiana Library Bookkeepers meeting on Thursday 8/28
    - i. \$20 fee, \$169.40 mileage. **Motion: Deb Shepperd, Second, Vicki. Approved**
  - d. Training: Digitizing Vertical Files discussion, Start Community Information Literacy
  - e. Professional Meetings: ILF Legislative Zoom Call, ARSL Midwest Regional Forum, Benton County Chamber of Commerce
  - f. Outreach: County Libraries at Benton Central, at lunchtime, talked to students about the library and signing up for library cards.
  - g. President signs off on Marie's Work Hours. **Motion: Vicki, Second, Teresa. Approved**
6. Unfinished Business
  - a. Jamie Barrett replacement
    - i. Lawn mowing person is eligible to become a board member, they would have to recuse themselves when lawn mowing decisions are made, and file a conflict-of-interest form, per email from Sylvia Watson, Indiana State Library legal consultant.
    - ii. Deb S. will contact Kayla Villalobos to check for an interest in the board member position.
7. New Business
  - a. New computers needed due to Windows 11 update
    - i. Order 3 new computers for staff, put director's old computer in the processing room for the bookkeeper. Director's computer has Windows 11 already. Tabled until the next meeting. Marie will get more information on possible choices.

- ii. Need new display computer for children's area. Could possibly recycle one of those being replaced to use in children's area.
  - b. Loan Periods and Item Check Out, update policy, number of DVDs goes from 7 to 10 per household. **Motion: Deb Orr, Second, Teresa. Approved.**
  - c. Patron Policy, update policy, local use only card for minors with 1 item at a time checkout policy. **Motion: Teresa, Second, Deb Shepperd. Approved.**  
Resolution signed by board members. 1<sup>st</sup> reading of new policy.
  - d. Library Birthday Party on Tuesday September 2 at 5:30 pm. Need volunteers.  
Will be discussed at the next meeting.
- 8. Review: Disaster Recovery Plan, p 17
  - 9. Adjournment. **Motion: Vicki, Second, Deb Shepperd. Approved.**

Article to read: Death by a thousand cuts? Johnson County libraries face uncertain future after state, federal funding cuts, dated 5/1/25

Next meeting: Wednesday, June 18<sup>th</sup>, 5:30 pm