

**Boswell Public Library Board Meeting**  
**April 15, 2025 - MINUTES**  
**5:30 pm**

**Present:** Vicki Goodwine, Bethany Abbott, Teresa Clawson, Deb Shepperd, Deb Orr, George Doeden, Marie Brown

**Absent:**

1. Call to Order
2. Public Forum, No one came
3. Approval of Minutes. **Motion: Deb O., Second, Teresa. Approved**
4. Approval of Vouchers & Treasurer's Report **Motion: Bethany, Second, Vicki. Approved.**
5. Director's Report
  - a. Statistics for March
    - i. No wifi statistics for March because the system needed replacement.
    - ii. 11 outside meetings at the library.
    - iii. Item circulation is up from a year ago, 462 vs 530.
  - b. Flower beds maintained by Mike's Landscaping, \$360.
  - c. Mulhaupt's will visit on 4/21 to check communication failures with the fire panel, \$145 trip charge plus \$120/hour labor plus parts, if necessary.
  - d. Donations to the library:
    - i. Tri Kappa for the Summer Reading Program
    - ii. Benton Community Foundation for a public address system, movie screen and projector
  - e. Trainings: Princh Update, Thematic Programming for Multicultural Celebrations.
  - f. Professional Meetings: Community Leaders, Chamber of Commerce, Evergreen Indiana Annual Council, IPLA Library Directors.
  - g. President sign off on Marie's Work Hours
6. Unfinished Business
  - a. Jamie Barrett replacement
  - b. Digipalooza, hosted by Overdrive (Libby, Kanopy), conference in August
    - i. \$1361.76 for Marie to attend **Motion: Bethany, Second, Vicki. Approved.**
  - c. The library now has Microsoft 365 licenses, free for nonprofits, however Marie is struggling to figure out how to install it on the computers. She will call the computer technician to set that up.
7. New Business
  - a. Move money from CD to Trust Indiana **Motion: Bethany, Second, Deb O. Approved**
    - i. Add more money to "Programs" gift fund, help with Summer Reading entertainers, current balance, \$1650 plus \$767.50 from interest on CDs, will pay entertainers, \$2,417.50.
    - ii. Move money from library bank account to Trust Indiana accounts:
      1. Gifts Designated \$15,506.71

2. Stella's Summer Camp \$5,168.91 less \$767.50 = \$4,401.41
3. General Fund \$77,533.56
- b. Get a library account with Square for patrons to be able to pay with a credit card.  
**Motion: Bethany. Second, Deb O. Approved.**
- c. Director Evaluation in May, form at the bottom of the packet. Executive Session, May 6, 5:30 p.m. Deb O. and Marie will work on Evaluation Form.
- d. Library Board training at Remington Public Library.
- e. Mission MSP technology services, care proposal and Verkada security proposal
  - i. Verkada sent Marie a security camera to trial. Nice camera. \$700. To install 4 cameras, \$10,606.73 plus \$3,596 5-year license fee.
  - ii. Mission MSP Complete Care Proposal, \$556/month.
  - iii. Jim Brown, computer technician, visited library after Derrick from Mission MSP fixed the WiFi. The Ricoh printer was unable to print from the library computers. Mission MSP was unable to troubleshoot the issue over the phone and was apparently unwilling to drive over.
8. Review: Electronic Meeting Policy, p 17 FYI
9. Adjournment **Motion: Vicki, Second, Teresa. Approved.**

Next meeting: Tuesday, May 6, 5:30 pm, Executive Session  
Tuesday, May 20<sup>th</sup>, 5:30 pm