

Boswell Public Library Board Meeting

February 18, 2025 - MINUTES

5:30 pm

Present: Vicki Goodwine, Bethany Abbott, Teresa Clawson, Deb Shepperd, Marie Brown

Absent: George Doeden, Deb Orr

1. Call to Order, Bethany lead the meeting since George was absent.
 2. Public Forum – no one came.
 3. Approval of Minutes. **Motion, Vicki, Second, Teresa, Approved**
 4. Approval of Vouchers & Treasurer's Report. **Motion, Vicki, Second, Teresa. Approved**
 5. Director's Report
 - a. Statistics for January
 - i. Door count up from 2024: 305, 2025 vs 189, 2024.
 - ii. Hoopla and Libby have more users than in 2024, Hoopla: 13, 2025 vs 5, 2024. Libby: 18, 2025 vs 16, 2024.
 - iii. Items circulating from the physical collection increased: 648, 2025 vs 397, 2024.
 - b. Training: What's Up Wednesday: Libraries in the age of AI Bridging Technology & Society; Mastering Library Marketing
 - c. Professional Meeting: Children's Summer Reading Program Meeting, Colorado Library Consortium Virtual Winter Workshop
 - d. June Board meeting moved to Wednesday due to Summer Reading Program.
 - e. Treasurer sign off on Marie's Work Hours
 6. Unfinished Business
 - a. Deb Orr, signed for new board term, 1/27/25.
 - b. Jamie Barrett replacement
 - c. Board Election, vice president replacement
 - d. Social Media policy, first reading. **Motion, Bethany, Second, Deb S., Approved**
 7. New Business
 - a. Purchase Microsoft Office licenses from AVC
 - i. Jim Brown, Computer Technician, can install the licenses for less than \$480. Questions raised: Are these for 5 years? Would Microsoft 365 be free for the library since it is non-profit? Marie will look into this.
 - b. Voluntary Resignation policy update, convert days to hours, **Motion, Bethany, Second, Teresa. Approved**
 - c. Update Behavior in the Library policy, update cell phone paragraph, **Motion, Bethany, Second, Teresa, Approved**
 - d. Add policy, Appeal of Suspension, **Motion, Teresa, Second, Vicki, Approved**
 - e. Street Fest Sunday, 7/27, run movie here at the library, any volunteers? Will discuss at next meeting.
 - f. Review: Bad Debt Policy, p 15 FYI
 8. Adjournment, **Motion, Bethany, Second, Teresa, Approved**
- Next meeting: Tuesday, March 18th, 5:30 pm