

Boswell Public Library Board Meeting
January 21, 2025 - MINUTES
5:30 pm

Present: George Doeden, Deb Orr, Vicki Goodwine, Bethany Abbott, Teresa Clawson, Deb Shepperd, Marie Brown

Absent:

1. Call to Order
2. Public Forum – no one came.
3. Approval of Minutes. **Motion, Deb O., Second, Teresa, Approved**
4. Approval of Vouchers & Treasurer's Report, **Motion, Bethany, Second, Deb O. Approved.**
 - a. Transfers to balance out the appropriations:
 - i. Gas to Repairs & Maintenance Equipment, \$1532.87
 - ii. Telephone & Internet to Repairs & Maintenance Building, \$619.79
 - iii. Insurance to Official Bonds, \$.50
 - iv. Salary Clerk to Salary Bookkeeper, \$70.00
 - v. Salary Clerk to Salary Librarian, \$.08
 - b. Rainy Day Fund, transfer money \$15,490, **Motion, Bethany, Second, Deb S. Approved**
 - c. Move Rainy Day Fund to Trust Indiana, **Motion, Deb O., Second, Teresa, Approved**
5. Director's Report
 - a. Statistics for December
 - i. Computer usage is staying about the same, 27 uses in December 2024 and 26 uses in December 2023
 - ii. 2 groups used the library for their meeting last month, Grant Township Trustees and Bethany Abbott's Book Club.
 - b. The library received a grant from Indiana Humanities to bring an author to the library. Samuel Love will be visiting the library on Monday, June 2.
 - c. Training: AVC Year End Wrap-up
 - d. Professional Meetings: Community Leaders
 - e. President sign off on Marie's Work Hours
 - i. Marie added the conversion of Paid Time Off from days to hours for 2025 at the end of the spreadsheet.
 - ii. Marie informed the board that she will be gone all of July, and the July board meeting will be on July 1.
6. Unfinished Business
 - a. Long Range Plan. One small addition was made on page 5. **Motion, Bethany, Second, Deb O., Approved**
 - b. Bethany Abbott, sign for new board term
 - c. Deb Orr, Marie did not receive a new board appointment form yet for her new term.
 - d. Jamie Barrett replacement

- e. Board Election, vice president replacement
 - f. Social Media policy, the board suggested some revisions, policy will be revisited next month.
 - g. Furnace for Children's Area, blocked fresh air intake
 - i. Davis Comfort Services visited 1/20 to look over the situation. Once the weather warms up, they will install new pipes that pull fresh air from the attic of the library.
7. New Business
- a. Salary Resolution for 2025 **Approved**
 - b. Review: Capital Assets & Depreciation, p 15
8. Adjournment, **Motion, Deb O., Second, Teresa. Approved.**

Next meeting: Tuesday, February 18th, 5:30 pm