

Boswell Public Library Board Meeting

July 16, 2024

6:30 pm

Present: Deb Shepperd, Marie Brown, Jamie Barrett, George Doeden, Teresa Clawson

Absent: Vicki Goodwine, Deb Orr, Shirley Roth

1. Call to Order
2. Public Forum, No one came
3. Approval of Minutes, 6/20/2024, **Motion, Teresa, Second, Jamie. Approved.**
4. Approval of Vouchers & Treasurer's Report, **Motion, Deb, Second, Teresa**
5. Director's Report
 - a. Statistics for June
 - i. Door count is higher than last year.
 - ii. Legos and the new Art Cart are seeing action.
 - iii. Moving the programs to 5:30 pm resulted in an increase in attendance, 104 (2023) vs 144 (2024) total attendance across June programs.
 - b. Incident Report: boy asked to leave the library for a day due to making a mess in the restroom and asked to leave the library for a week due to moving books around in the juvenile fiction section.
 - c. Library is in compliance with the Public Library Standards.
 - d. Professional Meetings: Benton County Chamber of Commerce
 - e. Trainings from June: Public Library Budget Workshop Webinar. President signed off on certificates.
 - f. President signed off on Marie's Work Hours
6. Unfinished Business
 - a. Elevator court case: Marie read an email from Jud Barce. Once 90 days have passed without a judgement, the library can file a motion to have the judge removed from the case and a new judge assigned and reset for trial. The library will have to find another lawyer if we need to do this.
 - b. Paid Time Off policy and Voluntary Resignation policy, convert days to hours for 2025, decision tabled until next meeting.
 - c. New Communicator Service for Fire System
 - i. Mulhaupt's \$350 current price for Fire System Inspection
 - ii. Koorsen \$470 contract price for Fire System Inspection
The board decided to allow Mulhaupt's to continue providing the inspection until the end of their contract.
 - d. Volunteers for Back to School Bash, Friday 8/2, 5:00-7:30 p.m. Marie and Elizabeth plan to be there. Deb will check her schedule and possibly be there.
7. New Business
 - a. Fix cistern by meeting room entrance. It was suggested to plant flowers around the cistern to make it less visible.
 - b. George renewed board membership; current membership expires 8/24

- c. Budget for 2025, preliminary information for public hearing 8/20 and adoption 9/17
 - d. Letter to be sent to Mulhaupts to cancel service after current contract ends 7/21/2026. The board decided not to notify Mulhaupts until we receive an invoice to renew their services.
 - e. Review: Policy for Selection of Library Books, Videos, and other Materials, p 12
8. Adjournment, **Motion, Deb, Second, Teresa**

Next meeting: Tuesday, August 20th at 6:30 pm