

Boswell Public Library Board Meeting

June 20, 2024 – MINUTES

6:30 pm

Present: Deb Shepperd, Shirley Roth, Vicki Goodwine, Marie Brown, Jamie Barrett, Deb Orr

Absent: George Doeden, Teresa Clawson

1. George Doeden not in attendance. Shirley Roth ran the meeting.
2. Call to Order
3. Public Forum, no one came
4. Approval of Minutes, 5/29/2024, **Motion, Deb O., Second, Vicki, Approved**
5. Approval of Vouchers & Treasurer's Report, **Motion, Vicki, Second, Jamie, Approved**
6. Director's Report
 - a. Statistics for May
 - i. Computer usage is up from last year.
 - ii. Hoopla & Libby also are up from last year.
 - iii. Make a Trinket Tray for Mother's Day was offered twice. One child attended. Storytime had no attendees.
 - iv. Our first summer reading program, creating an adventure memorabilia box, had good attendance at 23. Attendees were a mix of older children, teens and adults.
 - b. "Check with volunteers to help" from evaluation, meaning? Brief discussion followed about how volunteers could help with library events/programs such as story time, Question was raised if we should pursue having a volunteer from the community do a story time in Spanish. Also, possibly events such as "Read with a firefighter" or "Read with a police officer".
 - c. Volunteers needed to staff library table at the Boswell Street Fest, Sunday 7/21.
 - d. Volunteers for Back to School Bash, Friday 8/2, 5:00-7:30 pm. One Board member volunteered to help if her schedule permits.
 - e. National Parks talk given by Marie at Earl Park and Raub libraries. Marie shared a photo of the Raub library.
 - f. Professional Meetings: Indiana Public Library Association, Community Leaders.
 - g. Trainings: Public Library Budget Workshop Webinar. It was agreed that signing the certificates should be done by the President at next meeting.
 - h. Meeting Leader sign off on Marie's Work Hours.
7. Unfinished Business
 - a. Elevator court case, trial in May, still no update. It was suggested that we should follow up with Jud to find out if this has changed.
 - b. Paid Time Off policy and Voluntary Resignation policy, convert days to hours for 2025: This topic was tabled for the next meeting.
 - c. New Communicator Service for Fire System
 - i. We are under contract with Mulhaupts for 2 more years. \$855 to buy out contract. We could possibly allow Mulhaupts to perform the services we are paying them to perform, and also pursue information on whether we

could have Koorsen do our Fire System inspections, rather than Mulhaupts.

- d. Vice President Election, Jamie accepted. **Motion, Deb O., Second, Deb S, Approved.**
 - e. Professional Development policy update, 2nd reading, **Motion, Deb O., Second, Vicki, Approved**
8. New Business
- a. Kone, \$1,886.64 for next year, through 7/31/25.
 - b. Need new mowing provider, Calvin & Marla Sloan are retiring.
 - i. Marie asked Mike's Lawn Care to take care of the lawn until the board meeting because she had already worked with him.
 - ii. Mike's Lawn Care, \$50 per time.
 - iii. Tom Graves, \$30 per time.
 - iv. Noah Simeon, \$30 per time, \$15/hour weeding.
 - v. Carter Fox, \$100 per time.
 - vi. **The Board agreed to hire Noah Simeon for these services.**
 - c. Forgive Bad Debt, \$903.57 in debt to be forgiven. **Motion, Shirley, Second, Deb O., Approved**
 - d. George renew board membership, expires 8/24, George did not attend the meeting.
 - e. Review: Meal Reimbursement, Mileage Reimbursement, Library Contest Ineligibility, Emergency Closing, Criminal Background Check
9. Adjournment. **Motion, Deb O., Second, Vicki, Approved**

Next meeting: Tuesday, July 16th at 6:30 pm