

Boswell Public Library Board Meeting

MINUTES - November 21, 2023

6:30 pm

Present: George Doeden, Vicki Goodwine, Shirley Roth, Deb Shepperd, Marie Brown

Absent: Kathy Geswein, Deb Orr, Teresa Clawson

1. Call to Order
2. Public Forum, no one came.
3. Approval of Minutes: **Motion: Shirley, Second, Deb, Approved.**
4. Approval of Vouchers & Treasurer's Report
 - a. County disbursement in December? (George) Yes.
 - b. Motion: Vicki, Second, Shirley, Approved.**
5. Director's Report
 - a. Statistics for October
 - i. Computer use higher due to school age children enjoying internet access on the public computers
 - ii. Circulation of physical items up, 477, 2022, to 511, 2023.
 - b. SIA Grant, roof repair cost submitted, not selected.
 - c. Training: Annual Report & Bookkeeping Workshop, Indiana State Library & State Board of Accounts.
 - d. Attended ILF Annual Conference 11/13 & 11/14
 - i. Volunteer Income Tax Assistance (VITA) and Tax Counseling for the Elderly (TCE), one library has staff trained to offer this service, 15 hours of training.
 - ii. Creating interactive movies, we were looking into this for Boswell Library, but Covid happened. Presenter passed out a kit for The Princess Bride movie.
 - e. President sign off on Purdue University Working Spouse Premium Waiver Form.
 - f. President sign off on Marie's Work Hours
6. Unfinished Business
 - a. Roof
 - i. Marie called Todd Smart of Smart Roofing. He suggested that we wait until spring because the tar lines of the shingles will seal better. He can be here in a couple of weeks to do the roof. He is willing to do it in the winter, if necessary.
 - ii. We did receive the additional appropriation from the County Council.
 - b. Elevator repair update
 - i. Nate Neal, salesperson, must contact Kone legal to find out if Eric, repair person, can speak at the small claims court scheduled for 12/5 at 1:30 pm.
 - c. Update policies for Selection of Library Books, Videos, and Other Materials and Policy for De-selection of Library Materials, removing references to Friends of the Library. 2nd reading.
 - i. Retain history books, George.

ii. Motion: Vicki, Second, Shirley, Approved.

7. New Business

8. Review: Children in the Library, p 8, FYI

9. Adjournment, Motion: Shirley, Second, Deb, Vicki, Approved.

Next meeting: Tuesday, December 19th at 6:30 pm.

Reminder: Board Elections for 2024 Roles at December meeting.