

Boswell Public Library Board Meeting
Minutes
July 18, 2023
6:30 pm

Present: George Doeden, Deb Shepperd, Vicki Goodwine, Kathy Geswein, Marie Brown
Absent: Shirley Roth, Teresa Clawson, Deb Orr

1. Picture with new flag pole, Benton Community Foundation Director, Andrea Bowman
2. Call to Order
3. Public Forum, no one came.
4. Approval of Minutes: **Motion, Vicki, Second, Kathy, Approved.**
5. Approval of Vouchers & Treasurer's Report
 - a. **Motion, Kathy, Second, Deb, Approved.**
 - b. Marie asked if the Board Members would like to receive the 1782 notice email from the Department of Local Government Finance. They did not wish to receive the email.
6. Director's Report
 - a. One of the comments on Marie's Evaluation was "She is better interacting with adults than children." Marie asked the board to expand their comment with specific examples. George said that he keeps hearing that the kids don't want to come in the library. Deb said, do we need to look at our activities? Deb also suggested that we try a culture night.
 - b. Boswell Street Fest, Sunday July 16: 99 people came into the library. Most came in to use the restroom. We did circulate a few books, one new library card issued. Several families stayed and played with the toys in the children's area.
 - c. Statistics for June:
 - i. Summer Reading Program attendance continues to be lower than it was before 2020. The best attended program was Silly Safaris with 46.
 - ii. Summer Reading Challenge: 63 people signed up, 63% read one book, and 46% read 8 hours.
 - iii. Seven groups enjoyed the legos and uno card games at the library, plus others playing with the toys in the children's area.
 - iv. Promotional videos for programs?
 - v. Board ideas: More contests? Read so many books, get a prize? Lego contest? Minecraft? Virtual reality?
 - d. Boswell Public Library is in compliance with the Public Library Standards per letter from the Indiana Library & Historical Board 6/23/23.
 - e. Training: Low Morale in Libraries: Impacts & Countermeasures (Webjunction), ILF Budget Workshop
 - f. President sign off on Marie's Work Hours
7. Unfinished Business
 - a. Depreciation policy update: no depreciation the first year. 2nd reading. **Motion, Vicki, Kathy, Approved.**
 - b. Metal Roof

- i. Smart Roofing, CF Shingle, \$45,000
 - ii. Smart Roofing, Standing Seam 26 gauge, \$39,500
 - iii. Honest Abe Roofing, \$79,000
 - iv. Knox Services, \$34,877
 - v. Interstate Builders, LLC, \$22,055, to redo the estimate with 26 gauge would increase the estimate by 2/3, \$36,612
 - vi. FBi Buildings, not standing seam and not remove shingles, \$71,641
 - vii. George wonders about asphalt shingles on roof. Smart Roofing, chimney removal too?
 - viii. Get 2 – 3 estimates for asphalt shingles. Smart Roofing. Bone Dry Roofing. Knox Services.
- 8. New Business
 - a. Grievance Policy
 - i. Tabled until next meeting.
 - b. Holiday Policy update, give part-time employees paid holidays that are during their regular shift.
 - i. Discussion, only pay for regular hours work if less than open hours.
 - ii. Is the Janitor eligible?
 - iii. Tabled until next meeting.
- 9. Review: Evergreen Open Source, Loan Periods & Item Check Out, p 5 FYI
- 10. Preliminary Budget 2024
 - i. Marie gave the board the appropriation report for 2022 and the first six months of 2023 to help with determining the budget for 2024.
 - ii. The Maximum Levy Growth Quotient for 2024 is 4%.
 - iii. Total budget can only go to \$176,972
 - iv. Budget discussion next meeting.
- b. Update Resolution for Rainy Day Fund, signed.
- 11. Adjournment: **Motion, Kathy, Second, Deb, Approved.**

Next meeting: Tuesday, August 15th at 6:30 pm.

Minutes taken by Marie Brown.