

Boswell Public Library Board Meeting

April 25, 2023

6:30 pm

Present: George Doeden, Vicki Goodwine, Deb Orr, Kathy Geswein, Marie Brown

Absent: Deb Shepperd, Teresa Clawson, Shirley Roth

1. Call to Order
2. Public Forum, no one came.
3. Approval of Minutes: **Motion: Vicki, Second, Deb, Approved.**
4. Approval of Vouchers & Treasurer's Report:
 - a. George asked about \$158 on periodicals in the Visa bill, Library Journal subscription. Marie uses this to check reviews for new books.
 - b. Motion: Deb, Second, Vicki, Approved.**
5. Director's Report
 - a. Statistics for March: computer usage continues to rise. Electronic and physical items circulation also continues to rise. We had 16 come for Chocolate Bingo and 6 for Paint a Tiny Canvas during Spring Break.
 - b. Training: Evergreen Indiana Annual Meeting, Family History Online Resources Webinar
 - c. University of Wisconsin, 4 week online course on Homeschooling. Marie is hoping to get new ideas about how to help area homeschooling families.
 - d. Mainstream Fiber update: Fiber is installed back to the server room. We have 2 networks, public and private. These networks need to be set up to protect library data. Scheduled for Saturday 4/29.
 - e. IronCloud Technologies hourly rate \$175/hour FYI
 - f. New monitors showing library events and services at the Main desk upstairs and the Children's desk in the basement. People seem to be noticing and asking questions about what the slides show on the screen.
 - g. Larry McIntyre, author of a new Boswell history book, will be here on Tuesday 5/2 at 5:30 pm to talk about the book. Watershed display, near the adult nonfiction area, will be here through the end of May.
 - h. President sign off on Marie's Work Hours
6. Unfinished Business
 - a. Drainage Project, Johnson's Sewer Service camera inspection in southeast corner cistern. Discussion: Copper sulfate, would that do anything? Kill roots.
 - b. Elevator tank heater, elevator not leveling every time, ADA compliance. Marie has been emailing and calling Nate Neal, salesperson from Kone. Eric, the maintenance person, is on other calls and can't make it to the library to do a scheduled maintenance. Marie is wanting to put off the maintenance until the digital phone is ready and can have new phone equipment installed in the elevator without having to pay for an extra visit charge, which could be between \$500 and \$1,000. Since Eric hasn't been to the library, we still don't have answers to our questions:
 - i. When is Eric coming for the annual maintenance?

- ii. Updating the elevator phone to digital.
 - iii. Hydraulic oil is low in the reservoir. Can the library replace it?
 - iv. Leveling is still an issue. Could this be due to the low hydraulic oil? Cold oil?
 - v. Checklist for Eric when he comes: check oil, check filter, hydraulic oil puddle under elevator?
7. New Business
- a. New flagpole. Grant approved by the Benton Community Foundation. Marie will order the flagpole once she has the check, \$733.97.
 - b. Upgrade fire panel due to digital phone. Marie sent an email to area library directors to see if Mulhaupt's cost to convert the fire panel was within reason for the service. Mulhaupt's will charge \$1,350 for the changeover. Other libraries pay more than Boswell does for the fire monitoring service. **Motion to move forward with Mulhaupt's: Kathy, Second, Vicki, Approved.**
8. Review: Services of the Library, p 3
9. Metal roof for library discussion. Talk to Steve Hanson, Erie Roofing, Bone Dry Roofing, get estimates. Deb gave Marie the phone number: Antonio at Erie Roofing, (773) 793-9155. Standing rib with concealed fasteners, like a pole barn. (877)460-4075 Erie Roofing main number.
- 10. Adjournment: Motion, Deb, Second, Kathy, Vicki, Approved.**

Next meeting: Tuesday, May 23rd at 6:30 pm, one week later because Director will be out of town.

Minutes taken by Marie Brown.